



Valley of the Moon Fire Protection District



Board of Directors Meeting

November 10, 2015



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**MEETING AGENDA
VALLEY OF THE MOON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Tuesday, November 10, 2015 at 6:00 P.M.
Location: Sonoma Valley Fire & Rescue Authority Station #1
630 2nd Street West, Sonoma, California 95476

(This agenda is posted in accordance with the Ralph M. Brown Act,
California Government Code Section 54950, et seq.)

1. CALL TO ORDER

2. ROLL CALL & DETERMINATION OF A QUORUM

Board of Directors: President Norton, Director Brunton, Director Greben, Director Brady, and Director Leen.

3. PLEDGE OF ALLEGIANCE

4. CONFIRMATION OF AGENDA

Opportunity for the Board to reorder agenda items

5. COMMENTS FROM THE PUBLIC

(At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for consideration by the Board of Directors.)

6. PRESENTATIONS

7. CONSENT CALENDAR

Approval of minutes for regular meeting of October 13, 2015. **Action Item**

8. FIRE CHIEF'S MONTHLY REPORT

Chief's activity report for October 2015

9. OLD BUSINESS

10. NEW BUSINESS

Resolution 2015/2016 authorizing the Board of Directors to participate in the FDAC EBA basic life and AD&D insurance plans. **Action item with roll call vote**

11. OTHER BUSINESS TO COME BEFORE THE BOARD

The deadline for applications and resumes for the Special District LAFCO Representative position is November 24, 2015.

12. COMMENTS FROM THE FLOOR

13. COMMENTS FROM THE BOARD

14. CLOSED SESSION

15. ADJOURNMENT

This meeting will be adjourned to a regular meeting on December 8, 2015 at 6:00 P.M. in the Training Room of Sonoma Valley Fire & Rescue Authority Station 1, located at 630 2nd Street West, Sonoma.

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection the Monday before each regularly scheduled meeting during regular business hours, 8:00 a.m. to 5:00 p.m. Monday through Friday, at Sonoma Valley Fire & Rescue Authority's Station 1, located at 630 2nd Street West, Sonoma, California.

Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board of Directors regarding any item on this agenda after the agenda has been distributed will be made available for inspection at the location listed above during regular business hours. If you challenge the action of the Board in court, you may be limited to raising only those issues you or someone else raised at the public hearing described on the agenda, or in written correspondence delivered to the Valley of the Moon Fire Protection District Board of Directors, at or prior to the public hearing.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the secretary for the Board at (707) 996-2102. Notification 48 hours before the meeting will enable the Valley of the Moon Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting.



Valley of the Moon Fire Protection District

Board of Directors Meeting

Agenda Item Summary

November 10, 2015



| | | | |
|---|-----------|--|-----------|
| Agenda Item No. | | Staff Contact | |
| 7 | | Georgette Darcy, Admin. Analyst/Secretary to Board | |
| Agenda Item Title | | | |
| Approval of minutes for regular meeting of October 13, 2015 | | | |
| Recommended Actions | | | |
| Approve the minutes | | | |
| Executive Summary | | | |
| The minutes have been prepared for Board review and approval. | | | |
| Alternative Actions | | | |
| Correct or amend minutes prior to approval | | | |
| Strategic Plan Alignment | | | |
| Not applicable | | | |
| Fiscal Summary – FY 15/16 | | | |
| Expenditures | | Funding Source(s) | |
| Budgeted Amount | \$ | District General Fund | \$ |
| Add. Appropriations Req'd. | | Fees/Other | \$ |
| | \$ | Use of Fund Balance | \$ |
| | \$ | Contingencies | \$ |
| | | Grants | \$ |
| | | | |
| Total Expenditure | \$ | Total Sources | \$ |
| Narrative Explanation of Fiscal Impacts (if required) | | | |
| Not required | | | |
| Attachments | | | |
| Minutes for October 13, 2015 regular meeting | | | |

VALLEY OF THE MOON FIRE PROTECTION DISTRICT

REGULAR BOARD OF DIRECTORS MEETING MINUTES

October 13, 2015

1. CALL TO ORDER

President Brunton called the meeting to order at 6:05 p.m.

2. ROLL CALL & DETERMINATION OF A QUORUM

Board of Directors: President Norton, Director Brunton, Director Greben, and Director Brady.
Director Leen was excused.

3. PLEDGE OF ALLEGIANCE

President Norton led the Pledge of Allegiance.

4. CONFIRMATION OF AGENDA

There were no changes to the agenda.

5. COMMENTS FROM THE PUBLIC

None

6. PRESENTATIONS

None

7. CONSENT CALENDAR

Approval of minutes for regular meeting of September 8, 2015

M/S/P Brady/Norton to approve minutes for September 8, 2015. Passed 3 ayes

8. FIRE CHIEFS' MONTHLY REPORT

Fire Chief Freeman gave his activity report for September 2015.

9. OLD BUSINESS

None

10. NEW BUSINESS

a) Accept or reject claim for money or damages against the District from Bruce W. Jones.

**M/S/P Brady/Greben to reject claim for money or damages against the District. Passed
4 ayes**

b) Discussion on Board benefits

The Board directed staff to put a resolution to allow the Board to participate in the District's life and AD&D insurance plans on the agenda for the next regular meeting.

11. OTHER BUSINESS TO COME BEFORE THE BOARD

There will be an SCFDA meeting on Thursday, October 29th hosted by the Monte Rio FPD at the Monte Rio Community Center. Please RSVP to Georgette by Monday, October 26th.

12. COMMENTS FROM THE FLOOR

None

13. COMMENTS FROM THE BOARD

None

14. CLOSED SESSION

The meeting was adjourned at 6:50 p.m. for a closed session.

54957. (b). Closed session, personnel matter.

Report on closed session.

The Board emerged from closed session at 6:53 p.m. No reportable action was taken.

15. ADJOURNMENT

The meeting was adjourned at 6:55 p.m. to a regular meeting on November 10, 2015 at 6:00 p.m. in the Training Room at Station 1, located at 630 2nd Street West, Sonoma.

Respectfully submitted,

Georgette Darcy

President Norton

Director Brunton

Director Greben

Director Brady

Director Leen



Valley of the Moon Fire Protection District

Board of Directors Meeting

Agenda Item Summary

November 10, 2015



| | | | |
|--|-----------------|--|-----------------|
| Agenda Item No. | | Staff Contact | |
| 10 | | Georgette Darcy, Admin. Analyst/Secretary to Board | |
| Agenda Item Title | | | |
| Resolution 2015/2016-06 authorizing the Board of Directors to participate in the FDAC EBA basic life and AD&D insurance plans | | | |
| Recommended Actions | | | |
| Authorize Board participation in the District's life and AD&D plans | | | |
| Executive Summary | | | |
| The Board has expressed an interest in participating in the District's basic life and AD&D insurance plans through the Fire Districts Association of California Employment Benefits Authority (FDAC EBA). Both Health and Safety Code 13968 and Government Code 53201 state that the District may provide these benefits to the Board. | | | |
| Alternative Actions | | | |
| Decline to authorize participation in these plans | | | |
| Strategic Plan Alignment | | | |
| Not applicable | | | |
| Fiscal Summary – FY 15/16 | | | |
| Expenditures | | Funding Source(s) | |
| Budgeted Amount | \$ | District General Fund | \$433.62 |
| Add. Appropriations Req'd. | \$433.62 | Fees/Other | \$ |
| | \$ | Use of Fund Balance | \$ |
| | | Contingencies | \$ |
| | | Grants | \$ |
| | | | |
| Total Expenditure | \$433.62 | Total Sources | \$433.62 |
| Narrative Explanation of Fiscal Impacts (if required) | | | |
| Not required | | | |
| Attachments | | | |
| Resolution 2015/2016-06 | | | |

RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY OF THE MOON FIRE PROTECTION DISTRICT, SONOMA COUNTY, STATE OF CALIFORNIA, AUTHORIZING THE BOARD OF DIRECTORS TO PARTICIPATE IN THE FIRE DISTRICTS ASSOCIATION OF CALIFORNIA EMPLOYMENT BENEFITS AUTHORITY'S BASIC LIFE AND AD&D INSURANCE PLANS

WHEREAS, the Health and Safety Code Section 13968 states, a district board may provide for any programs for the benefits of its employees or members of the district board, pursuant to Chapter 2 (commencing with Section 53200) or Part 1 of Division 2 of Title 5 of the Government Code; and

WHEREAS, Government Code Section 53201 expressly authorizes that a legislative body of a local agency, such as the District, may provide for any health and welfare benefits for the benefit of its officers; and

WHEREAS, the Fire Districts Association of California Employment Benefits Authority (FDAC EBA) allows for District Board members to participate in its Basic Life and AD&D insurance plans;

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors authorizes the Board of Directors to participate in the FDAC EBA Basic Life and AD&D insurance plans while serving on the District Board, effective January 1, 2016.

IN REGULAR SESSION, the foregoing resolution was introduced by Director _____, who moved its adoption, seconded by Director _____, and passed by the Board of Directors of the Valley of the Moon Fire Protection District this 10th day of November 2015, on regular roll call vote of the members of said Board:

| | | | |
|------------------|----------|---------|-------------|
| President Norton | Aye_____ | No_____ | Absent_____ |
| Director Brunton | Aye_____ | No_____ | Absent_____ |
| Director Greben | Aye_____ | No_____ | Absent_____ |
| Director Brady | Aye_____ | No_____ | Absent_____ |
| Director Leen | Aye_____ | No_____ | Absent_____ |
| Vote: | Aye_____ | No_____ | Absent_____ |

WHEREUPON, the President declared the foregoing resolution adopted, and

SO ORDERED:

ATTEST:

William Norton, President

Brian Brady, Clerk

SONOMA LOCAL AGENCY FORMATION COMMISSION

575 ADMINISTRATION DRIVE, ROOM 104A, SANTA ROSA, CA 95403

(707) 565-2577 FAX (707) 565-3778

www.sonomalafco.org

Date: October 15, 2015

To: Class I Independent Special Districts

Subject: Availability of Special District Representative Position on LAFCO

Please note that in the previously mailed notice of vacancy, the application deadline was incorrect. The correct deadline for completed applications and accompanying resumes is 5:00 p.m. on **Tuesday**, November 24, 2015.

If you have any questions, please contact Cynthia Olson at 707-565-2587 or by email at cynthia.olson@sonoma-county.org

SONOMA LOCAL AGENCY FORMATION COMMISSION

575 ADMINISTRATION DRIVE, ROOM 104A, SANTA ROSA, CA 95403
(707) 565-2577 FAX (707) 565-3778
www.sonomalafco.org

Date: October 14 2015
To: All Independent Special Districts
Subject: Availability of Special District Representative Position on LAFCO

The purpose of this letter is to notify you of a vacancy on the Sonoma Local Agency Formation Commission (LAFCO) for the commissioner representing Independent Special Districts Class I and to request nominations for the position. The recruitment is to fill the position for the term ending May 2020.

Sonoma LAFCO is comprised of seven members: two each from the county (Board of Supervisors), cities (city councils) and independent special districts (boards of directors), and one representative from the public. Each group has an alternate representative.

For purposes of nomination and selection as a special district representative to LAFCO, there are two classes of districts: Class I which includes fire protection, community services, and life support districts and Class II which includes all other districts. Nominations for the position of Class I representative are restricted to members of the boards of directors of fire protection, community services, and life support districts.

Candidates should complete the application and provide a current resume. Applications submitted without a resume will not be accepted. Please make copies of the application form attached to this letter if more than one board member from your district wishes to apply. **Completed applications and accompanying resumes must be received in the LAFCO office by 5:00 p.m. on ~~Wednesday~~ November 24, 2015.** Late applications will not be accepted.

After the close of the application period, LAFCO will mail a ballot to each independent district, along with copies of the completed application forms and candidate resumes so that a mail ballot election can be conducted. Districts will be given approximately six weeks to cast ballots and return them to the LAFCO office. Instructions for voting and return mailing will be provided at the time ballots are sent out. All districts can vote. If a majority of the districts do not vote in the election, the ballots will not be considered valid and a new election will be held.

If only one candidate is nominated, the candidate will be deemed selected and no ballots mailed.

If you have any questions, please contact Cynthia Olson at 707-565-2587 or by email at cynthia.olson@sonoma-county.org

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SPECIAL DISTRICT REPRESENTATIVE CLASS I APPLICATION FORM

This application has been designed to provide pertinent information about each candidate applying for the position of Class I Special District Representative to LAFCO. Please read the application carefully and type or print your responses. Feel welcome to attach additional sheets if necessary.

Note: Class I districts include fire protection, community services, and life support districts.

Date Application Submitted: _____

Name: _____

Address: _____

Home Phone: _____ Cell: _____ Work: _____

Name of District You Represent: _____

Date of Most Current Appointment or Election: _____

Date Term Expires: _____ Total Years with District: _____

Indicate Involvement in Other Agencies/Special Districts:

Total Years Associated with Government/ Community Service: _____

List Community Service Activities including Names of Organizations and Dates of Service:

Have you attended LAFCO meetings? If so, when?
