



Valley of the Moon Fire Protection District

Board of Directors Meeting

April 14, 2015





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Board of Directors Meeting

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**MEETING AGENDA
VALLEY OF THE MOON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Tuesday, April 14, 2015 at 6:00 P.M.
Location: Sonoma Valley Fire & Rescue Authority Station #1
630 2nd Street West, Sonoma, California 95476

(This agenda is posted in accordance with the Ralph M. Brown Act,
California Government Code Section 54950, et seq.)

1. CALL TO ORDER

2. ROLL CALL & DETERMINATION OF A QUORUM

Board of Directors: President Brunton, Director Norton, Director Greben, Director Brady and Director Leen

3. PLEDGE OF ALLEGIANCE

4. CONFIRMATION OF AGENDA

Opportunity for the Board to reorder agenda items

5. COMMENTS FROM THE PUBLIC

(At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for consideration by the Board of Directors.)

6. PRESENTATIONS

None

7. CONSENT CALENDAR

Approval of minutes for regular meeting of March 10, 2015. **Action Item**

8. FIRE CHIEF'S MONTHLY REPORT

Chief's activity report for March 2015

9. OLD BUSINESS

Update from Strategic Plan Ad-Hoc Committee

10. NEW BUSINESS

a) Approve FY 2013/14 financial audit. **Action Item**

b) Resolution 2014/2015-12 approving budget adjustment for FY 2014/15 for Station 2 Generator Replacement Project. **Action item with roll call vote**

- c) Respond to questions in the LAFCO memo of March 2, 2015 concerning elections and representation. **Action Item**
- d) Vote for four (4) candidates for the FASIS Board of Directors for the term July 1, 2015 through June 30, 2018. **Action Item**

11. OTHER BUSINESS TO COME BEFORE THE BOARD

There will be an SCFDA meeting on April 30th at Cloverdale Fire Station. Please RSVP to Georgette with your choice of entrée by April 27th.

12. COMMENTS FROM THE FLOOR

13. COMMENTS FROM THE BOARD

LAFCO report from President Brunton

14. CLOSED SESSION

None scheduled

15. ADJOURNMENT

This meeting will be adjourned to a regular meeting on May 12, 2015 at 6:00 P.M. in the Training Room of Sonoma Valley Fire & Rescue Authority Station 1, located at 630 2nd Street West, Sonoma.

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection the Monday before each regularly scheduled meeting during regular business hours, 8:00 a.m. to 5:00 p.m. Monday through Friday, at Sonoma Valley Fire & Rescue Authority's Station 1, located at 630 2nd Street West, Sonoma, California.

Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board of Directors regarding any item on this agenda after the agenda has been distributed will be made available for inspection at the location listed above during regular business hours. If you challenge the action of the Board in court, you may be limited to raising only those issues you or someone else raised at the public hearing described on the agenda, or in written correspondence delivered to the Valley of the Moon Fire Protection District Board of Directors, at or prior to the public hearing.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the secretary for the Board at (707) 996-2102. Notification 48 hours before the meeting will enable the Valley of the Moon Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting.



Valley of the Moon Fire Protection District

Board of Directors Meeting

Agenda Item Summary

April 14, 2015



Agenda Item No.		Staff Contact	
7		Georgette Darcy, Admin. Analyst/Secretary to Board	
Agenda Item Title			
Approval of minutes for regular meeting of March 10, 2015			
Recommended Actions			
Approve the minutes			
Executive Summary			
The minutes have been prepared for Board review and approval.			
Alternative Actions			
Correct or amend minutes prior to approval			
Strategic Plan Alignment			
Not applicable			
Fiscal Summary – FY 14/15			
Expenditures		Funding Source(s)	
Budgeted Amount	\$	Fees/Other	\$
Add Appropriations Req'd.	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
		Grants	\$
Total Expenditure	\$	Total Sources	\$
Narrative Explanation of Fiscal Impacts (if required)			
Not required			
Attachments			
Minutes for March 10, 2015 regular meeting			

VALLEY OF THE MOON FIRE PROTECTION DISTRICT

REGULAR BOARD OF DIRECTORS MEETING MINUTES

March 10, 2015

1. CALL TO ORDER

President Brunton called the meeting to order at 6:00 p.m.

2. ROLL CALL & DETERMINATION OF A QUORUM

Board of Directors: President Brunton, Director Norton, Director Brady, and Director Greben. Director Leen was excused.

3. PLEDGE OF ALLEGIANCE

Director Greben led the Pledge of Allegiance.

4. CONFIRMATION OF AGENDA

There were no changes to the agenda.

5. COMMENTS FROM THE PUBLIC

None

6. PRESENTATIONS

Treasurer Hilbrants gave a presentation on the financial audit for FY 2013/14.

7. CONSENT CALENDAR

a) Approval of minutes for regular meeting of February 10, 2015

M/S/P Norton/Brady to approve minutes for February 10, 2015. Passed 4 ayes

8. FIRE CHIEFS' MONTHLY REPORT

Fire Chief Freeman gave his activity report for February 2015.

9. OLD BUSINESS

Update from Strategic Plan Ad-Hoc Committee

The Committee reported that two (2) consultant quotes were being considered: Emergency Services Consulting International (ESCI) and Center for Public Safety Excellence (CPSE). Chief Freeman stated that both agencies provided a similar service and he recommended that the District choose CPSE, as they were the low bid.

10. NEW BUSINESS

- a) Resolution 2014/2015-10 accepting the mid-year financial report and approving amendments to the fiscal year 2014/15 operating budget.

M/S/P Greben/Norton to accept mid-year financial report and to approve amendments to the FY 2014/15 operating budget. Passed 4 ayes

- b) Resolution 2014/2015-11 approving the district fund balance policy.

M/S/P Brady/Norton to approve the district fund balance policy. Passed 4 ayes

11. OTHER BUSINESS TO COME BEFORE THE BOARD

None

12. COMMENTS FROM THE FLOOR

None

13. COMMENTS FROM THE BOARD

President Brunton gave his LAFCO report.

14. CLOSED SESSION

None

15. ADJOURNMENT

The meeting was adjourned at 7:00 p.m. to a regular meeting on April 14, 2015 at 6:00 p.m. in the Training Room at Station 1, located at 630 2nd Street West, Sonoma.

Respectfully submitted,

Georgette Darcy

President Brunton

Director Norton

Director Greben

Director Brady

Director Leen



Valley of the Moon Fire Protection District

Board of Directors Meeting

Agenda Item Summary

April 14, 2015



Agenda Item No.	Staff Contact
10A	DeAnna Hilbrants, District Treasurer

Agenda Item Title
Approve FY 2013/14 financial audit

Recommended Actions
Approve the financial audit for fiscal year 2013/14

Executive Summary
At the regular meeting of March 10, 2015, Treasurer DeAnna Hilbrants presented the financial audit for fiscal year 2013/14 to the District Board of Directors, as completed by Chavan & Associates, LLP. The audit is now being presented to the Board for approval.

Alternative Actions
Request more information prior to approval

Strategic Plan Alignment
Not applicable

Fiscal Summary – FY 14/15

Expenditures		Funding Source(s)	
Budgeted Amount	\$	Fees/Other	\$
Add Appropriations Req'd.	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
		Grants	\$
Total Expenditure	\$	Total Sources	\$

Narrative Explanation of Fiscal Impacts (if required)
Not required

Attachments



Valley of the Moon Fire Protection District

Board of Directors Meeting

Agenda Item Summary

April 14, 2015



Agenda Item No.	Staff Contact
10B	DeAnna Hilbrants, District Treasurer

Agenda Item Title
 Resolution 2014/2015-12 approving budget adjustment for FY 2014/15 for Station 2 Generator Replacement Project

Recommended Actions
 Approve Resolution 2014/2015-12 for FY 2014/15 budget adjustment

Executive Summary
 The projected cost for replacement of the Station 2 generator is \$67,145.99. \$10,000 was budgeted in account 799-68900-703-70703 for FY 2014/15, and an additional \$57,145.99 is required to finance the project. \$45,000 of the funding will be received through a grant from the Sonoma County Advertising Program, leaving a balance of \$12,145.99, which will necessitate a transfer from the Buildings and Improvements fund balance to complete the project. Additional project funding was partially addressed at the regular Board meeting of January 13, 2015, but current projections have established a need for a fund balance transfer adjustment.

Alternative Actions
 Suggest alternative funding methods

Strategic Plan Alignment
 Not applicable

Fiscal Summary – FY 14/15			
Expenditures		Funding Source(s)	
Budgeted Amount	\$10,000.00	Fees/Other	\$
Add. Appropriations Req'd.	\$57,145.99	Use of Fund Balance	\$12,145.99
	\$	Contingencies	\$
		Grants	\$45,000.00
Total Expenditure	\$67,145.99	Total Sources	\$57,145.99

Narrative Explanation of Fiscal Impacts (if required)

Attachments
 Resolution 2014/2015-12

Resolution No: 2014/2015-12
Dated: April 14, 2015

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY OF THE MOON
FIRE PROTECTION DISTRICT, SONOMA COUNTY, STATE OF CALIFORNIA,
APPROVING BUDGET ADJUSTMENT FOR FY 2014/15 FOR
STATION 2 GENERATOR REPLACEMENT PROJECT**

WHEREAS, the District is replacing an inoperable generator at Station 2 and projected projects costs are \$67,145.99; and

WHEREAS, available funding for the project is \$10,000 from account 799-68900-703-70703 in the FY 2104/15 District budget and \$45,000 through a grant from the Sonoma County Advertising Program; and

WHEREAS, a transfer of \$12,145.99 is required from the Buildings and Improvements fund balance to complete the project.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Valley of the Moon Fire Protection District hereby approves Resolution 2014/2015-12 for a budget adjustment that will transfer \$12,145.99 from the Buildings and Improvements fund balance to account 799-68900-703-70703 in the FY 2014/15 District budget to fund the completion of the Station 2 Generator Replacement Project.

IN REGULAR SESSION, the foregoing resolution was introduced by Director _____, who moved its adoption, seconded by Director _____, and passed by the Board of Directors of the Valley of the Moon Fire Protection District this 14th day of April 2015, on regular roll call vote of the members of said Board:

President Brunton	Aye_____	No_____	Absent_____
Director Norton	Aye_____	No_____	Absent_____
Director Greben	Aye_____	No_____	Absent_____
Director Brady	Aye_____	No_____	Absent_____
Director Leen	Aye_____	No_____	Absent_____
Vote:	Aye_____	No_____	Absent_____

WHEREUPON, the President declared the foregoing resolution adopted, and

SO ORDERED:

ATTEST:

Raymond Brunton, President

Brian Brady, Clerk



Valley of the Moon Fire Protection District

Board of Directors Meeting

Agenda Item Summary

April 14, 2015



Agenda Item No.		Staff Contact	
10C		Mark Freeman, Fire Chief	
Agenda Item Title			
Respond to questions in the LAFCO memo of March 2, 2015 concerning elections and representation			
Recommended Actions			
Answer "yes" to both Question 1 and Question 2			
Executive Summary			
On January 1, 2015, changes to the Cortese Knox Hertzberg Reorganization Act of 2000 (CKH) took effect. There is now an option for a majority of the Committee members to authorize the Executive Officer to hold all elections by mailed ballot and a requirement that a quorum of the special districts must submit valid ballots in order for an election to be valid. Sonoma LAFCO is requesting that that the Presiding Officer, on behalf of the District's Board of Directors, decide 1) whether to authorize the LAFCO Executive Officer to conduct district representative elections by mail; and 2) whether to support continuation of the policy that one member representing independent special districts be a board member of a fire protection, community services, or life support district (Class I) and the other member be a board member of any other independent special district (Class II).			
Alternative Actions			
Answer "no" to one or both of the questions submitted in the LAFCO document			
Strategic Plan Alignment			
Not applicable			
Fiscal Summary – FY 14/15			
Expenditures		Funding Source(s)	
Budgeted Amount	\$	Fees/Other	\$
Add. Appropriations Req'd.	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
		Grants	\$
Total Expenditure	\$	Total Sources	\$
Narrative Explanation of Fiscal Impacts (if required)			
Attachments			
Changes in the LAFCO Law for Special Districts memo			

SONOMA LOCAL AGENCY FORMATION COMMISSION

575 ADMINISTRATION DRIVE, ROOM 104A, SANTA ROSA, CA 95403

(707) 565-2577 FAX (707) 565-3778

www.sonoma-county.org/lafco

DATE: March 2, 2015
TO: Board of Directors of Special Districts
FROM: Cynthia Olson, Commission Clerk
RE: Changes in the LAFCO Law for Special Districts

The purpose of this letter is to inform the boards of directors of the independent special districts of changes to the Cortese Knox Hertzberg Reorganization Act of 2000 (CKH) that took effect January 1, 2015. These changes relate to the election of district representatives to the Commission.

Section 56325 of the CKH states that the special district representatives to the Commission shall be selected by the Independent Special District Selection Committee ("the Committee") which consists of the presiding officer of the legislative body of each independent special district. The representatives are to be selected pursuant to Section 56332 which states that the executive officer shall call and hold a meeting of the Committee under any one of the following circumstances:

1. Whenever the executive officer anticipates that a vacancy will occur within the next 90 days among the members or alternate member representing independent special districts on the commission.
2. Whenever a vacancy exists among the members or alternate member representing independent special districts upon the commission.
3. Upon receipt of a written request by one or more members of the selection committee representing districts having 10 percent or more of the assessed value of taxable property within the county, as shown on the last equalized county assessment roll.

This section also states that if the executive officer determines that a meeting of the Committee, for the purpose of selecting the special district representatives or for filling a vacancy, is not feasible, the executive officer may conduct the business of the committee in writing. Due to the large number of special districts in the county and the difficulty of coordinating such a meeting, the previous executive officers of Sonoma LAFCO have chosen to exercise this option and conduct all elections by mail.

SONOMA LOCAL AGENCY FORMATION COMMISSION

While the law that took effect in January continues to give the Committee the right to hold meetings to select representatives, it now provides the option for a majority of the Committee members to authorize the Executive Officer to hold all elections by mailed ballot (Section 56332(e)). The Commission is requesting that the districts support the continued practice of conducting elections by mail and provide that authorization by submitting the enclosed form to the Executive Officer.

The 2015 law also adds the requirement that a quorum, or majority, of the special districts must submit valid ballots in order for an election to be valid. This is an important change as the number of ballots cast in past elections has seldom reached a majority level. Sonoma LAFCO staff will remind the boards of this requirement in any future election process.

With regards to the selection of representatives to the Commission, the CKH encourages the Committee to *"make selections that fairly represent the diversity of the independent special districts in the county, with respect to population and geography."*

In the 1990s, the Committee set forth the following policy which was then adopted as Commission policy:

The independent special district selection committee shall appoint two regular members and one alternate member, each of whom shall be a member of a board of directors of an independent special district in Sonoma County, to serve on the Commission. One member shall be a board member of a fire protection, community services, or life support district (Class I), and the other member shall be a board member of any other independent special district (Class II). The alternate member shall be a board member of any independent special district in the county. The appointments shall be made in accordance with the independent special districts' appointment policies and procedures.

Sonoma LAFCO is requesting that each board consider this policy and notify the Commission as to whether the board wishes to continue with the policy as written. If the board wishes to amend the policy, please include an explanation of the reason for and nature of any proposed amendment. These responses will be directed to the Commission's Policy Committee for review and consideration.

I am attaching a response form as well as copies of the applicable sections of the CKT law, the Sonoma LAFCO Independent Special District Selection Committee Rules of Procedure and the current Sonoma LAFCO policy regarding election of independent special district representatives. Please review this information and return the completed form to the Sonoma LAFCO office at your earliest convenience.

If you have any questions or need additional information, please feel welcome to contact me at 707-565-2587 or by email at Cynthia.Olson@Sonoma-county.org.

SONOMA LOCAL AGENCY FORMATION COMMISSION

575 ADMINISTRATION DRIVE, ROOM 104A, SANTA ROSA, CA 95403

(707) 565-2577 FAX (707) 565-3778

www.sonoma-county.org/lafco

Sonoma LAFCO is requesting that the Presiding Officer, on behalf of the District's Board of Directors, respond to the following questions:

1. Does the Board of Directors authorize the Sonoma LAFCO Executive Officer to conduct elections for district representatives by mail? Yes _____ No _____
2. Does the Board of Directors wish to continue the policy that one member representing independent special districts be a board member of a fire protection, community services, or life support district (Class I) and the other member be a board member of any other independent special district (Class II)?
Yes _____ No _____

If no, please explain: _____

Date: _____

Signed: _____

Name: _____

District: _____

Please return this form by mail to:

SONOMA LOCAL AGENCY FORMATION COMMISSION

575 ADMINISTRATION DRIVE, ROOM 104A

SANTA ROSA, CA 95403

on that site.

Purposes of commission

56301. Among the purposes of a commission are discouraging urban sprawl, preserving open-space and prime agricultural lands, efficiently providing government services, and encouraging the orderly formation and development of local agencies based upon local conditions and circumstances. One of the objects of the commission is to make studies and to obtain and furnish information which will contribute to the logical and reasonable development of local agencies in each county and to shape the development of local agencies so as to advantageously provide for the present and future needs of each county and its communities. When the formation of a new government entity is proposed, a commission shall make a determination as to whether existing agencies can feasibly provide the needed service or services in a more efficient and accountable manner. If a new single-purpose agency is deemed necessary, the commission shall consider reorganization with other single-purpose agencies that provide related services.

Determination for new agencies

CHAPTER 2. FORMATION OF COMMISSION AND SELECTION OF COMMISSIONERS

Creation; composition

56325. There is hereby continued in existence in each county local agency formation commission. Except as otherwise provided in this chapter, the commission shall consist of members selected as follows:

(a) Two appointed by the board of supervisors from their own membership. The board of supervisors shall appoint a third supervisor who shall be an alternate member of the commission. The alternate member may serve and vote in place of any supervisor on the commission who is absent or who disqualifies himself or herself from participating in a meeting of the commission.

If the office of a regular county member becomes vacant, the alternate member may serve and vote in place of the former regular county member until the appointment and qualification of a regular county member to fill the vacancy.

City members

(b) Two selected by the cities in the county, each of whom shall be a mayor or council member, appointed by the city selection committee. The city selection committee shall also designate one alternate member who shall be appointed and serve pursuant to Section 56335. The alternate shall also be a mayor or council member. The city selection committee is encouraged to select members to fairly represent the diversity of the cities in the county, with respect to population and geography.

District members

(c) Two presiding officers or members of legislative bodies of independent special districts selected by the independent special district selection committee pursuant to Section 56332. The independent special district selection committee shall also designate a presiding officer or member of the legislative body of an independent special district as an alternative member who shall be appointed and serve pursuant to Section 56332. The independent special district selection committee is encouraged to make selections that fairly represent the diversity of the independent special districts in the county, with respect to population and geography.

Public member

(d) One representing the general public appointed by the other members of the commission. The other members of the commission may also designate one alternate member who shall be appointed and serve pursuant to Section 56331. Selection of the public member and alternate public member shall be subject to the affirmative vote of at least one of the members selected by each of the other appointing authorities. Whenever a vacancy occurs in the public member or alternate public member position, the commission shall cause a notice of vacancy to be posted as provided in Section 56158. A copy of this notice shall be sent to the clerk or secretary of the legislative body of each local agency within the county. Final appointment to fill the vacancy may not be made for at least 21 days after the posting of the notice.

Independent judgment of members

56325.1. While serving on the commission, all commission members shall exercise their independent judgment on behalf of the interests of residents, property owners, and the public as a whole in furthering the purposes of this division. Any member appointed on behalf of local governments shall represent the interests of the public as a whole and not solely the interests of the appointing authority. This section does not require the abstention of any member on any matter, nor does it create a right of action in any person.

Composition; Los Angeles County

56326. In Los Angeles County, the commission shall consist of nine members, selected as follows:

(a) Two appointed by the board of supervisors from its own membership. The board of supervisors shall also appoint a third supervisor who shall be an alternate member of the commission. The alternate member may serve and vote in place of any supervisor on the commission who is absent or who disqualifies himself or herself from participating in a meeting of the commission.

If the office of the regular county member becomes vacant, the alternate member may serve and vote in place of the former regular county member until the appointment and qualification of

Public member restrictions	No person appointed as a public member or alternate public member pursuant to this chapter shall be an officer or employee of the county or any city or district with territory in the county, provided, however, that any officer or employee serving on January 1, 1994, may complete the term for which he or she was appointed.
Alternative member; one vote	56331.3. If two or more members are absent or disqualify themselves from participating in a meeting of the commission, any alternate member who is authorized to serve and vote in the place of a member shall only have one vote.
Independent special district selection committee	56332. (a) The independent special district selection committee shall consist of the presiding officer of the legislative body of each independent special district. However, if the presiding officer of an independent special district is unable to *** <u>participate in a meeting or election</u> of the independent special district selection committee, the legislative body of the district may appoint one of its members *** <u>as an alternate to participate in the</u> selection committee in the presiding officer's place. Those districts shall include districts located wholly within the county and those containing territory within the county representing 50 percent or more of the assessed value of taxable property of the district, as shown on the last equalized county assessment roll. Each member of the committee shall be entitled to one vote for each independent special district of which he or she is the presiding officer <u>or his or her alternate as designated by the governing body</u> . Members representing a majority of the eligible districts shall constitute a quorum.
Principal County	
Meetings	(b) The executive officer shall call and give written notice of all meetings of the members of the selection committee. A meeting shall be called and held under one of the following circumstances:
Anticipated vacancy	(1) Whenever the executive officer anticipates that a vacancy will occur within the next 90 days among the members or alternate member representing independent special districts on the *** <u>commission</u> . (2) Whenever a vacancy exists among the members or alternate member representing independent special districts upon the commission. (3) Upon receipt of a written request by one or more members of the selection committee representing districts having 10 percent or more of the assessed value of taxable property within the county, as shown on the last equalized county assessment roll.
Appointment of special district members	*** (c) The selection committee shall appoint two regular members and one alternate member to the commission. The members so appointed shall be elected or appointed members of the legislative body of an independent special district residing

**District member
disqualification**

within the county but shall not be members of the legislative body of a city or county. If one of the regular district members is absent from a commission meeting or disqualifies himself or herself from participating in a meeting, the alternate district member may serve and vote in place of the regular district member for that meeting. Service on the commission by a regular district member shall not disqualify, or be cause for disqualification of, the member from acting on proposals affecting the special district on whose legislative body the member serves. The special district selection committee may, at the time it appoints a member or alternate, provide that the member or alternate is disqualified from voting on proposals affecting the district on whose legislative body the member serves.

*** **(d)** If the office of a regular district member becomes vacant, the alternate member may serve and vote in place of the former regular district member until the appointment and qualification of a regular district member to fill the vacancy.

Elections by mailed ballot

(e) A majority of the independent special district selection committee may determine to conduct the committee's business by mail, including holding all elections by mailed ballot, pursuant to subdivision (f).

(f) If the independent special district selection committee has determined to conduct the committee's business by mail or if the executive officer determines that a meeting of the special district selection committee, for the purpose of selecting the special district members or filing vacancies, is not feasible, the executive officer shall conduct the business of the committee by mail. Elections by mail shall be conducted as provided in this subdivision.

Call for nominations

(1) The executive officer shall prepare and deliver a call for nominations to each eligible district. The presiding officer, or his or her alternate as designated by the governing body, may respond in writing by the date specified in the call for nominations, which date shall be at least 30 days from the date on which the executive officer mailed the call for nominations to the eligible district.

(2) At the end of the nominating period, if only one candidate is nominated for a vacant seat, that candidate shall be deemed selected. If two or more candidates are nominated, the executive officer shall prepare and deliver one ballot and voting instructions to each eligible district. The ballot shall include the names of all nominees and the office for which each was nominated. Each presiding officer, or his or her alternate as designated by the governing body, shall return the ballot to the executive officer by the date specified in the voting instructions, which date shall be at least 30 days from the date on which the executive officer mailed the ballot to the eligible district.

Ballot and voting instructions

(3) The call for nominations, ballot, and voting instructions shall be delivered by certified mail to each eligible district. As an alternative to the delivery by certified mail, the executive officer, with prior concurrence of the presiding officer or his or her alternate as designated by the governing body, may transmit materials by electronic mail.

(4) If the executive officer has transmitted the call for nominations or ballot by electronic mail, the presiding officer, or his or her alternate as designated by the governing body, may respond to the executive officer by electronic mail.

(5) Each returned nomination and ballot shall be signed by the presiding officer or his or her alternate as designated by the governing body of the eligible district.

Quorum

(6) For an election to be valid, at least a quorum of the special districts must submit valid ballots. The candidate receiving the most votes shall be elected, unless another procedure has been adopted by the selection committee. Any nomination and ballot received by the executive officer after the date specified is invalid, provided, however, that if a quorum of ballots is not received by that date, the executive officer shall extend the date to submit ballots by 60 days and notify all districts of the extension. The executive officer shall announce the results of the election within seven days of the date specified.

(7) All election materials shall be retained by the executive officer for a period of at least six months after the announcement of the election results.

"Executive officer"

*** (g) For purposes of this section, "executive officer" means the executive officer or designee as authorized by the commission. (Amended by Stats. 2014, Ch. 112)

Representation of independent special districts

56332.5. If the commission does not have representation from independent special districts on January 1, 2001, the commission shall initiate proceedings for representation of independent special districts upon the commission if requested by independent special districts pursuant to this section. If an independent special district adopts a resolution proposing representation of independent special districts upon the commission, it shall immediately forward a copy of the resolution to the executive officer. Upon receipt of those resolutions from a majority of independent special districts within a county, adopted by the districts within one year from the date that the first resolution was adopted, the commission, at its next regular meeting, shall adopt a resolution of intention. The resolution of intention shall state whether the proceedings are initiated by the commission or by an independent special district or districts, in which case, the names of those districts shall be set forth. The commission shall order the

Proceedings

SONOMA LAFCO INDEPENDENT SPECIAL DISTRICT
SELECTION COMMITTEE RULES OF PROCEDURE

1. **Purpose**
The purpose of the Independent Special District Selection Committee shall be to appoint the regular and alternate special district members of the Local Agency Formation Commission (LAFCO), to fill unexpired terms when vacancies occur.

2. **Membership**
The Independent Special District Selection Committee shall be composed of the presiding officer of the legislative body of each independent special district either located wholly within the County or containing territory within the County that represents 50% or more of the assessed value of taxable property of the district. However, if the presiding officer of an independent special district is unable to attend a meeting of independent special district selection committee, the legislative body of the district may appoint one of its members to attend and represent the district at the meeting of the selection committee in the presiding officer's place.

3. **Meetings**

Notification and Solicitation of Nominations

The Executive Officer of the Commission shall give written notice to all eligible independent special districts of any meeting of the Independent Special District Selection Committee, specifying the date, time and place. Each district shall be encouraged to submit nominations, accompanied by a brief resume on the form provided by LAFCO. All nominations must be received by a specified date that shall be at least 6 weeks from the date of notification. Facsimile (FAX) copies of nominations may be submitted, if necessary, to meet the established deadline; however, replacement originals must be submitted as soon thereafter as possible.

Nominating Committee

All nominations received by the deadline shall be submitted for review of eligibility by a Nominating Committee appointed by the chairperson of the Special Districts Selection Committee. The Nominating Committee shall be composed of Selection Committee members whose terms will not expire until the following year. Copies of the Nominating Committee's report and all nominations received by the deadline shall be sent to all eligible districts at least 6 weeks prior to the meeting.

Registration

Each member of the Selection Committee shall be entitled to 1 vote for each independent special district of which he or she is the presiding officer. In the event that the presiding officer is unable to attend a meeting of the Committee, the legislative body may appoint one of its members to attend in the presiding officer's place. Such a designated member shall submit written authorization at the time of registration.

Each voting member shall register and complete a declaration of qualification. The voting member will then be given the required number of ballots and other voting materials.

Quorum

Members representing a majority of the eligible districts shall constitute a quorum for the conduct of Committee business. No meetings shall be called to order 1) earlier than the time specified in the notice, and 2) until a quorum has been declared to be present. Before calling the meeting to order, the Executive Officer shall announce that a quorum is present and request that any voting members who has not registered do so at that time. Only those eligible members registered and present when a quorum has been declared and the meeting call to order shall be allowed to vote.

Voting

Shall be done using the ballots distributed to each eligible representative at the time of

registration. The ballots shall include the names of all nominees, with the incumbents and Nominating Committee's recommendations identified. Spaces also shall be provided for "write-in" votes. Voting representatives must be present at the time ballots are marked and collected. A candidate for a regular or alternate member of the Commission must receive at least a majority of the votes cast in order to be selected. In the event that no candidate receives the required number of votes, a run-off balloting shall be held between the two candidates receiving the highest and next highest number of votes. In case of a tie in the "next highest" category, the tied candidates will both (all) be included in the run-off balloting. Balloting will continue until one candidate receives at least a majority of the vote cast.

4. Composition of Special District Representation On LAFCO

It is desirable that the special district members on LAFCO have a broad cross-section of duties and experience in district matters. Therefore, the following two classes of districts are established:

Class I. Fire Protection Districts, Community Services Districts and Life Support Districts.

Class II. All other districts.

At no time shall the two regular special district members on LAFCO come from the same class of districts. Where feasible, nominations for vacancies on LAFCO may not come from the class of district that already has a regular member on LAFCO. Any election that would result in the two regular special district members being from the same class of district may be deemed invalid, and a subsequent ballot will be prepared, excluding the conflicting class of candidates, and voted upon.

5. Mailed-Ballot Elections

Authority

A mailed-ballot election may be conducted if the Executive Officer has determined that a meeting of the Special District Selection Committee is not feasible.

Notification and Solicitation of Nominations

The Executive Officer of the Commission shall give written notice to all eligible independent special districts of the intention to conduct a mailed-ballot election. Each district shall acknowledge receipt of the Executive Officer's notice. Each district shall be encouraged to submit nominations, accompanied by a brief resume on the form provided by LAFCO. All nominations must be received by a specified date that shall be at least six weeks from the date of notification. Facsimile (FAX) copies of nomination may be submitted, if necessary, to meet the established deadline; however, replacement originals must be submitted as soon thereafter as possible.

Nominating Committee

All nominations received by the deadline shall be submitted for review of eligibility by a Nominating Committee appointed by the chairperson of the Special Districts Selection Committee. The Nominating Committee shall be composed of Selection Committee members whose terms will not expire until the following year.

Distribution and Return of Ballots

All eligible districts shall be sent, by certified mail, return receipt requested, the following materials: 1) copies of all nominations received by the deadline, 2) a copy of the Nominating Committee's report and recommendations, 3) ballot(s) as required to vote for Commission and/or Special District Selection Committee members, and 4) voting instructions.

The ballots shall include the names of all nominees, with the incumbents and the Nominating Committee's recommendations identified. Spaces also shall be provided for "write-in" votes. Each ballot shall be accompanied by a certification sheet to be

completed by the presiding officer or designated alternate who cast that district's vote.

A specified period of time, not less than six weeks, shall be allowed for the districts to cast their votes and return their ballots. Ballots shall be sent by certified mail, return receipt requested. Facsimile (FAX) copies of ballots may be submitted, if necessary, to meet the established deadline; however, replacement originals must be submitted as soon thereafter as possible. All ballots received by the deadline shall be counted and the results announced within 7 days. Certified ballots representing a simple majority of the eligible districts must be returned for a valid election.

A candidate for a regular or alternate member of the Commission must receive at least a majority of the votes cast in order to be selected. In the event that no candidate receives the required number of votes, a run-off election shall be conducted, whether by a second mailed ballot or by a meeting of the Independent Special District Selection Committee, at the discretion of the Executive Officer.

Nothing in these Rules of Procedure shall supersede Section 56332 of the California Government Code, which governs the establishment of the Independent Special District Selection Committee.

SECTION II

COMMISSION MEMBERSHIP, MEETINGS AND BUDGET

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PURPOSE AND AUTHORITY

These rules are adopted pursuant to the authority vested in the Commission by Section 56375(i) of the Government Code, permitting the Commission to make and enforce regulations for the fair and orderly conduct of Commission hearings.

MEMBERSHIP

Commission

Sonoma LAFCO shall consist of seven regular members and four alternate members, appointed pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, as amended. The term of office of each regular and alternate member shall be four years and until the appointment and qualification of his or her successor. The expiration date of the term of office of each regular and alternate member shall be the first Monday in May in the year in which the term of the regular or alternate member expires. Any regular or alternate member may be removed at any time and without cause by the body appointing that regular or alternate member. If a county, city, or special district regular or alternate member ceases to hold his or her office during his or her term as a commissioner, that regular or alternate member's seat on the Commission shall be considered vacant.

Selection and Appointment of Members

A. County Members and Alternates

The Sonoma County Board of Supervisors shall appoint two regular members and one alternate member from its membership to serve on the Commission. The appointments shall be made in accordance with the Board of Supervisors' appointment policies and procedures.

B. City Members and Alternates

The City Selection Committee of the Mayors and Councilmembers' Association shall appoint two regular members and one alternate member, each of whom shall be a mayor or council member from one of the county's incorporated cities,

to serve on the Commission. The appointments shall be made in accordance with the City Selection Committee's appointment policies and procedures.

C. Independent Special District Members and Alternates

The independent special district selection committee shall appoint two regular members and one alternate member, each of whom shall be a member of a board of directors of an independent special district in Sonoma County, to serve on the Commission. One member shall be a board member of a fire protection, community services, or life support district (Class I), and the other member shall be a board member of any other independent special district (Class II). The alternate member shall be a board member of any independent special district in the county. The appointments shall be made in accordance with the independent special districts' appointment policies and procedures.

D. Public Member and Alternate

A public member and an alternate public member shall be appointed by the other regular members of the Commission. Selection of the public member and alternate public member shall require the affirmative vote of a majority of all the other regular members, including the affirmative vote of at least one regular member selected by each of the other appointing authorities. The public member/alternate public member cannot be a current officer or employee of the County of Sonoma or of any city or special district located in Sonoma County.

Alternate Members

Each category of membership (county, city, special district, and public) has an alternate member. Alternate members serve when a regular member, in the membership category he or she represents, is absent or chooses not to participate in a matter before the Commission. Alternate members are a valuable resource and are encouraged to attend and participate in Commission meetings and committees. Alternate members may provide comment on proposals coming before the Commission during public hearings on those proposals. Alternate members may participate in deliberations but may vote on proposals and participate in closed sessions of the Commission only when a regular member of the same category is absent or disqualifies him or herself from participating.

Member Vacancies

For the purposes of this policy, a vacancy is a position or office that is unfilled or unoccupied. A vacancy occurs if a commissioner resigns or otherwise leaves office during his or her term. Any vacancy in the membership of the Commission shall be filled for the unexpired term as follows:

A. County Members and Alternates

On behalf of the Commission, the Executive Officer shall notify the clerk of the Sonoma County Board of Supervisors requesting appointment of a replacement member to complete the term of office. The Executive Officer shall provide updated information to the Commission as to the status of the selection. Until a regular member is selected and qualified, the alternate member in that category shall serve on the Commission.

B. City Members and Alternates

On behalf of the Commission, the Executive Officer shall notify the clerk of the City Selection Committee of the Mayors and Councilmembers' Association requesting appointment of a replacement member to complete the term of office. The Executive Officer shall provide updated information to the Commission as to the status of the selection. Until a regular member is selected and qualified, the alternate member in that category shall serve on the Commission.

C. Independent Special District Members and Alternates

On behalf of the Commission, the Executive Officer shall notify the independent special districts of the vacancy and request selection of a replacement member to complete the term of office. If the Executive Officer determines that a meeting of the special district selection committee for this purpose is not feasible, the Executive Officer may conduct the business of the committee in writing, including notification to districts of the vacancy, call for nominations, and provision of a mail-ballot election. The Executive Officer shall provide updated information to the Commission regarding the status of the election process. Until a regular member is selected and qualified, the alternate member shall serve on the Commission.

D. Public Member and Alternate (*Note: All references to "public member" apply also to "alternate public member"*):

1. Unless the vacancy is announced at a Commission meeting, the Executive Officer shall notify Commissioners of the vacancy as soon as possible after notice is provided.
2. The Executive Officer shall place on the next Commission agenda consideration of filling the vacancy.
3. The Commission shall direct staff to give notice of the vacancy to the clerk or secretary of the legislative body of each local agency within the county. The Executive Officer shall provide notice to at least one newspaper of general circulation and to community and other organizations, as is deemed appropriate. The Executive Officer shall also cause notice to be posted outside the Commission's office and on the Commission's website.
4. The Executive Officer shall, unless otherwise directed by the Commission, establish an application period of 30 days from the date of the posting of the notice, for acceptance of applications. The Executive Officer shall review all applications received within the established time period, for completeness. The alternate public member may apply for the position of public member by submitting an application.
5. The Commission shall appoint an ad hoc subcommittee consisting of one regular county member, one regular city member, and one regular independent special district member. The Commission, at its discretion, may appoint an alternate county, city, or special district member, in lieu of appointing a regular member. The ad hoc subcommittee shall screen applications, interview applicants, and make a recommendation to the Commission. In selecting a candidate, the ad hoc subcommittee shall consider the applicant's qualifications as described in his or her application and the reasons he or she wishes to serve as a member of the Commission.
6. The ad hoc subcommittee shall present its findings and recommendation at a regular Commission meeting.
7. After considering the ad hoc subcommittee's recommendation, the Commission may appoint the recommended candidate or refer the matter to the ad hoc subcommittee for further review and recommendation. The Commission shall not fill the vacancy prior to the end of the application period.

8. The public member may participate as a commissioner as soon as he or she has been qualified.
9. Until the public member is selected and qualified, the alternate public member shall serve on the Commission.

Member Expiration of Term of Office

A. County Members and Alternates

In accordance with Board of Supervisors policies and procedures, the chair of the Board appoints county members in January of each year.

B. City Members and Alternates

At least 90 days prior to the expiration of the term, the Executive Officer shall notify the clerk of the City Selection Committee of the Mayors and Councilmembers' Association of the term expiration. The City Selection Committee shall appoint city regular members and alternates, according to its appointment policies and procedures. Until a regular member is selected and qualified, the alternate member shall serve on the Commission.

C. Special District Members and Alternates

At least 90 days prior to the expiration of the term, the Executive Officer shall notify the independent special district selection committee of the term expiration. If the Executive Officer determines that that a meeting of special district selection committee for this purpose is not feasible, the Executive Officer may conduct the business of the committee in writing, including notification to districts of the expiration of term, call for nominations, and provision of a mail-ballot election. The Executive Officer shall provide updated information to the Commission regarding the status of the process. Until a regular member is selected and qualified, the alternate member shall serve on the Commission.

D. Public Member and Alternate: (Note: All references to "public member" also apply to "alternate public member").

1. At or near the end of the public member's first term of office:

- a. At least 90 days prior to the expiration of the term of office, the public member shall notify the Commission whether he or she wishes to continue service on the Commission. If the public member wishes to continue to serve on the Commission, the Executive Officer shall place on the Commission's next agenda for which notice can be given consideration of re-appointment of the public member.
- b. The Commission may re-appoint the incumbent public member or may begin a recruitment process.
- c. If the Commission authorizes a recruitment process:
 - (1) It shall direct the Executive Officer to notify the clerk or secretary of the legislative body of each local agency within the county. The Executive Officer shall provide notice to at least one newspaper of general circulation and to community and other organizations, as deemed appropriate. The Executive Officer shall also cause notice to be posted outside the Commission's office and on the Commission's website.
 - (2) The Executive Officer shall, unless otherwise directed by the Commission, establish an application period of 30 days from the date of the posting of the notice, for acceptance of applications. The Executive Officer shall review all applications received within the established time, for completeness. The alternate public member may apply for the position of public member by submitting an application.
 - (3) The Commission shall appoint an ad hoc subcommittee consisting of one regular county member, one regular city member, and one regular independent special district member. The Commission, at its discretion, may appoint an alternate county, city, or special district member, in lieu of appointing a regular member. The ad hoc subcommittee shall screen applications, interview applicants, and make a recommendation to the Commission. In selecting a

candidate, the ad hoc subcommittee shall consider the applicant's qualifications as described in his or her application and the reasons he or she wishes to serve as a member of the Commission.

- (4) The ad hoc subcommittee shall present its findings and recommendation at a regular Commission meeting.
 - (5) After considering the ad hoc subcommittee's recommendation, the Commission may appoint the recommended candidate or refer the matter back to the ad hoc subcommittee for further review and recommendation. The Commission shall not fill the vacancy prior to the end of the application period.
- d. When a public member does not seek re-appointment or has served two or more consecutive terms of office, the Commission shall conduct a recruitment process, following the same steps as outlined in Section D (1) c above. The incumbent public member may apply for the position by submitting an application.
 - e. Selection of the public member shall be subject to the affirmative vote of at least one of the members selected by each of the other appointing authorities.
 - f. The public member may participate as a commissioner as soon as he or she has been qualified.

Member Voting

A Commission member, or alternate member when sitting as a Commissioner, may not be disqualified from voting on any matter pertaining to his or her area or political jurisdiction (Section 56336). All Commissioners shall exercise their independent judgment on behalf of the interests of the residents, property owners, and the public as a whole and not solely the interests of the appointing authority (Section 56325.1).



Valley of the Moon Fire Protection District

Board of Directors Meeting

Agenda Item Summary

April 14, 2015



Agenda Item No.	Staff Contact
10D	Mark Freeman, Fire Chief
Agenda Item Title	
Vote for four (4) candidates for the FASIS Board of Directors for the term July 1, 2015 through June 30, 2018	
Recommended Actions	
Staff will act at the Board's discretion.	
Executive Summary	
Four (4) positions on the Fire Agencies Self Insurance System (FASIS) will expire on June 30, 2015. The FASIS Nominating Committee has received six (6) submissions from member fire districts for these positions. The District is asked to vote for its preferred candidates and submit the ballot by May 15, 2015.	
Alternative Actions	
Decline to vote in this election	
Strategic Plan Alignment	
Not applicable	
Fiscal Summary – FY 14/15	
Expenditures	
Budgeted Amount	\$
Add. Appropriations Req'd.	\$
	\$
	\$
Total Expenditure	\$
Funding Source(s)	
Fees/Other	\$
Use of Fund Balance	\$
Contingencies	\$
Grants	\$
Total Sources	\$
Narrative Explanation of Fiscal Impacts (if required)	
Attachments	
FASIS Board of Directors Official Election Ballot and Candidates' Summaries of Experience	



FIRE AGENCIES SELF INSURANCE SYSTEM

1750 Creekside Oaks Drive, Suite 200
 Sacramento, CA 95833
 800-541-4591 Fax 916-244-1199

FASIS Board of Directors – Revised Official Election Ballot

In response to a Call for Letters of Interest and Nomination Form, the FASIS Nominating Committee has received the following submissions for FOUR (4) Board of Directors' positions that will expire on June 30, 2015. The Nominating Committee is recommending the following candidates for consideration by the full membership. A brief summary of each candidate's related experience is with this ballot.

REVISED OFFICIAL BALLOT – FASIS 2015 BOARD OF DIRECTORS' ELECTION

Please clearly mark an X in only FOUR (4) of the following boxes, or mark the "none of the above" box.

Candidates for four (4) expiring positions on the FASIS Board of Directors Term of July 1, 2015, through June 30, 2018	VOTE (X)
*Moraga-Orinda Fire Protection District, Ms. Gloriann Sasser, Administrative Services Director	
Novato Fire Protection District, Mr. Ted Peterson, Battalion Chief/EMS Director	
*Ross Valley Fire Department, Mr. Mark E. Mills, Fire Chief	
*South Placer Fire District, Mr. Gary Grenfell, Member of the South Placer FD Board of Directors	
Southern Marin Fire Protection District, Mr. Tom Perazzo, Member of the Southern Marin FPD Board of Directors	
*Tiburon Fire Protection District, Mr. Richard Pearce, Fire Chief	

**Incumbent Board Member*

OR

<i>None of the potential candidates listed above.</i>	
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Signature of person completing on behalf of your District: _____
Print Name: _____ Position Title: _____
District Address: _____
Date completed: _____ E-mail: _____

Either mail this completed and signed ballot to: FASIS, c/o Bickmore, 1750 Creekside Oaks Drive, Suite #200, Sacramento, CA 95833, or fax it to (916) 244-1199, or scan the signed ballot and e-mail it to kachterberg@bickmore.net by May 15, 2015.

Your vote is very important. Please vote and return your official Ballot by May 15, 2015.

Please note: Any ballots received with a postmark, faxed, or emailed after May 15, 2015, will not be counted.

**CANDIDATES FOR THE FASIS BOARD OF DIRECTORS
TO FILL FOUR (4) EXPIRING POSITIONS
FOR A TERM OF JULY 1, 2015, THROUGH JUNE 30, 2018**

District	Candidate's Name	Summary of Experience
Moraga-Orinda Fire Protection District	Ms. Gloriann Sasser, Administrative Services Director	Ms. Sasser has managed the Administrative Services Department of the Moraga-Orinda Fire District since 2013. Ms. Sasser holds a CPA designation and brings extensive experience in local government finance, budget preparation and auditing. Ms. Sasser holds a Master's Degree in Public Administration and a Bachelor of Science Degree in Business Administration-Accounting and currently serves on the Government Finance Officers Association's Special Review Committee for the Certificate of Achievement for Excellence in Financial Reporting Program. She also teaches finance courses for the Special District and Local Government Institute. Ms. Sasser is a 2012 graduate of Leadership - San Ramon Valley.
Southern Marin Fire Protection District	Mr. Thomas W. Perazzo, Member of the Southern Marin Fire Protection District Board of Directors	Mr. Perazzo brings over 35 years of experience in safety and risk management, including serving as Vice President and Safety & Risk Control Consultant at Marsh & McLennan, and for 10 years at Don Ramatici Insurance. His experience extends to working with clients and insurance companies on safe workplaces and reducing workers' compensation costs; writing safety programs and safety training programs, conducted hazard assessment, accident investigations, and provided accident investigation training, developed safety committees, and designed Early Return to Work Programs. Prior to working for Marsh was the Chief Engineering Representative at the Insurance Services Office for 12 years. At ISO was involved in Private and Public Protection Grading's and Review and Rating of Fire Protection Systems for Fire Insurance Rates. Education includes Fire Protection and Fire Protection Engineering at the City College of San Francisco, University of Maryland, and NFPA; insurance through Insurance Education Association, and Worker Safety through OSHA, the American Society of Safety Engineers and the National Safety Council.
Novato Fire Protection District	Mr. Ted Peterson, Battalion Chief/EMS Director	Chief Peterson presents many years of experience in managing the workers' compensation claims for the Novato Fire Protection District. Mr. Peterson's expertise includes a wealth of experience and leadership in worker's compensation claims management and will be a valuable asset as a member of the FASIS Board of Directors.
Ross Valley Fire Department	Mr. Mark E. Mills, Fire Chief	Chief Mills brings over 28 years of fire service and currently serves as the Fire Chief of the Ross Valley Fire Department. After retiring from the South Carolina Fire Service, Chief Mills served as the Assistant Fire Chief of the Big Bear Fire Department, in Big Bear Lake, CA. Chief Mills was instrumental in developing the JPA between the Big Bear Lake Fire Protection District and the Big Bear City Fire Department. Further, Chief Mills holds an Associates' Degree and Bachelor's Degree in Fire Science, and is a graduate of the National Fire Academy's Executive Fire Officer Program. The Chief is continuing with his formal education and is pursuing his Master's Degree in Public Administration.
South Placer Fire District	Mr. Gary Grenfell, Member of the South Placer Fire Protection District Board of Directors	Mr. Grenfell has served as a member of the South Placer Fire Protection District for 13 years, and is completing his sixth year as a member of the FASIS Board of Directors. Mr. Grenfell expresses that it has been a privilege to serve on the FASIS Board of


Tiburon Fire Protection District	Mr. Richard Pearce, Fire Chief	<p>Directors and appreciates the opportunity to serve another term.</p> <p>Chief Pearce brings over 13 years of service as the Fire Chief to the Tiburon Fire Protection District. Further, Mr. Pearce has served as a member of the FASIS Board of Directors, as well as on the Fire Districts' Association of California (FDAC) Board of Directors for several years. Further, Mr. Pearce has served as President to the Fire Agencies Insurance Risk Authority (FAIRA). Chief Pearce expresses, that as a founding member of FASIS, we remain committed to the long-term success of the JPA, while ensuring the availability of efficient, effective and affordable workers compensation programs.</p>
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Sonoma County Fire Districts Association

MEETING ANNOUNCEMENT

Thursday, April 30, 2015

- Place: Cloverdale Fire Station
451 S. Cloverdale Blvd
Cloverdale, CA
- When: Thursday, April 30, 2015
No Host Beer & Wine 6pm
Dinner/Meeting 7pm
Raffle Items Available– proceeds benefit the SCFDA
- Program: William Rousseau
Sonoma County Clerk–Recorder–Assessor
- Entrée Choice: **Your Choice of the following:**
- BBQ Chicken
 - BBQ Tri Tip
 - Pesto Pasta
 - Salad
 - Dinner Rolls
 - Dessert
- Cost: \$30.00 per person
- Payable to: **Please make checks payable to:
Sonoma County Fire Districts Association**



Hosted by: Cloverdale Fire Protection District & the Cloverdale
Volunteer Fire Association

RSVP: Please RSVP with entrée choice to:
Jennifer Crayne jcrayne@bbfpd.org or call
(707) 875-3700
Deadline to RSVP is Monday, April 27, 2015