

VALLEY OF THE MOON FIRE PROTECTION DISTRICT

REGULAR BOARD OF DIRECTORS MEETING MINUTES

December 6, 2011

1. CALL TO ORDER

President Jarrett called the meeting to order at 1:00 p.m.

2. ROLL CALL & DETERMINATION OF A QUORUM

Board of Directors: President Jarrett, Director Brunton, Director Norton, Director Greben and Director Virts

3. PLEDGE OF ALLEGIANCE

President Jarrett led the Pledge of Allegiance.

4. CONFIRMATION OF AGENDA

There were no additions to the agenda.

5. COMMENTS FROM THE PUBLIC

None

6. PRESENTATIONS

None

7. CONSENT CALENDAR

a) Approval of minutes for regular meeting of November 8, 2011

M/S/P Brunton/Norton to accept minutes of November 8, 2011. Passed 5 ayes

b) September and October 2011 financial reports

**M/S/P Norton/Greben to accept financial reports of September and October 2011.
Passed 5 ayes**

8. FIRE CHIEFS' MONTHLY REPORT

Chief Garcia gave his report for November 2011. He introduced Larry McLaughlin, Valley of the Moon FPD attorney, to the Board and staff.

9. OLD BUSINESS

None

10. NEW BUSINESS

a) Election of Board Officers

The officers of the VOM Fire District Board will hold their current positions for 2012 as follows: Cameron Jarrett, President; Ray Brunton, Vice President; Bill Norton, Clerk.

M/S/P Norton/Greben to approve election of Board Officers. Passed 5 ayes

b) Adoption of contract for services with the City of Sonoma

The Board was provided an opportunity to address questions or concerns about the contract for services to attorney Larry McLaughlin.

President Jarrett asked Mr. McLaughlin if he felt that the terms of the contract for services keep the VOM District in compliance with all regulations as they apply to Special Districts. Mr. McLaughlin answered that, with his many years of experience representing Special Districts, he felt confident that this contract was in compliance. President Jarrett then asked if the attorney detected anything in the document that could be construed as being inequitable. Mr. McLaughlin responded that he felt the contract was written very well and was comprehensive in establishing fairness for both agencies. He said that the contract was comprehensive up to the point of being almost repetitive in some areas, but he understood that the point was for future readers to understand the key elements and to be clear on what the contract was stating.

Director Greben asked about EMS billing and how the distribution of the collected revenues would be handled. Chief Garcia stated that the EMS revenue issue was discussed extensively at the JPA Transition meetings, and the simplest method at this point was to have all revenue go to the City and for the City to be billed for the contract.

A question came from the floor concerning the percentage split of responsibility for funding the restructured organization. Chief Garcia responded that this methodology was the result of his evaluation of different models, and the group felt that this was the most equitable ratio at this time. The 53% City/47% District split represents what we are currently paying for the combined budget.

Treasurer Giovanatto mentioned that the administrative policies for the VOMFD should be revised, with a priority given to the purchasing policy.

President Jarrett asked Treasurer Giovanatto if a chart of accounts for the SVFRA had been created. The Treasurer said that the restructured organization would have three budgets: one for the District, one for the City, and one for the SVFRA.

M/S/P Norton/Brunton to approve adoption of the contract for services with the City of Sonoma. Passed 5 ayes.

11. OTHER BUSINESS TO COME BEFORE THE BOARD

None

12. COMMENTS FROM THE FLOOR

None

13. COMMENTS FROM THE BOARD

- a) President Jarrett addressed the recent changes to the agenda and stated that the subject should come back to the Board for discussion. Chief Garcia said that he would take the lead on the agenda discussion and bring it back at a future meeting.
- b) There was no L.A.F.C.O. report from Director Brunton, as the meeting will occur on December 7.

14. CLOSED SESSION

None

15. ADJOURNMENT

The meeting was adjourned at 2:10 p.m. to a regular meeting on January 10, 2012 at 6:00 p.m. in the Board Meeting Room at Station 3, located at One West Agua Caliente Road, Sonoma.

Respectfully submitted,

Georgette Darcy

President Jarrett

Director Brunton

Director Norton

Director Greben

Director Virts

VALLEY OF THE MOON FIRE PROTECTION DISTRICT

SPECIAL BOARD OF DIRECTORS MEETING MINUTES

January 19, 2012

1. CALL TO ORDER

President Jarrett called the meeting to order at 6:00 p.m.

2. ROLL CALL & DETERMINATION OF A QUORUM

Board of Directors: President Jarrett, Director Brunton, Director Norton, Director Greben and Director Virts

3. PLEDGE OF ALLEGIANCE

President Jarrett led the Pledge of Allegiance.

4. CONFIRMATION OF AGENDA

There were no additions to the agenda.

5. NEW BUSINESS

Request approval for purchase of new command vehicle

M/S/P Virts/Norton to approve purchase of new command vehicle. Passed 5 ayes

6. CLOSED SESSION

The meeting was adjourned at 6:10 p.m. for a closed session.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Pursuant to Government Code 54956.9(a).

Report on closed session:

The Board emerged from closed session to report that all members rejected the legal claim against the Valley of the Moon Fire District.

M/S/P Brunton Norton to reject claim.

The regular meeting was called back to order at 6:24 p.m.

7. ADJOURNMENT

The meeting was adjourned at 6:25 p.m. to a regular meeting on February 14, 2012 at 6:00 p.m. in the Board Meeting Room at Station 3, located at One West Agua Caliente Road, Sonoma.

Respectfully submitted,

Georgette Darcy

President Jarrett

Director Brunton

Director Norton

Director Greben

Director Virts